

**ST. AUGUSTINE & ST. JOHNS COUNTY
MULTIPLE LISTING SERVICE, INC**

1789 Lakeside Ave
St. Augustine FL 32084
Tel: 904.829.8738
Fax: 904.823.9512

***ATTENTION BROKERS & OFFICE ADMIN'S*
2016 LOCKBOX AUDIT**

ALL Brokers will receive this audit form on Monday, 4/11/16 no later than
10am by email, if you need the form please contact
Lise Tomlinson- education@stjohnsrealtors.org

The Lockbox Audit begins Monday, April 11, 2016
The Lockbox Audit ENDS on Thursday, April 27, 2016

Using the space's below write in the SN numbers ONLY from
each lockbox in your office's inventory.
If you do not have any boxes write "NONE"

***All boxes not accounted for by Thursday, April 27, 2016
will be billed to the Broker at \$100.00 per box & a \$75 administration fee.***

Fax this completed form to 904-823-9512.
Please direct any questions to 904-829-8738

THANK YOU FOR YOUR PROMPT RESPONSE!

Office Name: _____

Office Contact Person: _____

LOCKBOX SN# ONLY

LOCKBOX SN# ONLY

Office Name: _____

LOCKBOX SN# ONLY

[illegible]

LOCKBOX SN# ONLY

[illegible]