

**ST. AUGUSTINE & ST. JOHNS COUNTY
MULTIPLE LISTING SERVICE, INC**

1789 Lakeside Ave
St. Augustine FL 32084
Tel: 904.829.8738
Fax: 904.823.9512

ATTENTION BROKERS & OFFICE ADMINS
2017 LOCKBOX AUDIT

The lockbox audit begins Wednesday, May 17, 2017
The lockbox Audit ends Wednesday, May 31, 2017

Using the space's below write ONLY the Lockbox SN# assigned to your office.

IF YOU DO NOT HAVE ANY BOXES, PLEASE JUST WRITE "NONE"

**All boxes not accounted for by Friday, June 2, 2017 will be billed to
the broker at \$100 per box & a \$75 administration fee.**

Please direct any questions to Lisa Tomlinson by calling 904-829-8738.
Send this completed form by email to education@stjohnsrealtors.org
or fax to 904-823-9512

THANK YOU FOR YOUR PROMPT RESPONSE

Office Contact: _____ Phone: _____

Broker Name (Print)

Office Name (Print)

Broker's Signature

Date*

*The Association reserves the right to adjust the Lock Box replacement charge in
accordance with cost adjustments by the supplier.

5/17/17

OFFICE _____

LOCKBOX SN# ONLY

LOCKBOX SN# ONLY

[illegible]